

# GRADUATION CEREMONY 2023

MAY 27, 2023

THE REPUBLIC PALACE

56 DOSTYK AVE., ALMATY



Dear Alumni and upcoming graduates!

Graduation Ceremony requires some advance planning. Here's what you need to know and do to ensure an enjoyable Ceremony Day:

## 1. SCHEDULE FOR THE CEREMONY DAY

9:00	Students and faculty arrive at the entrance of the Republic Palace dressed in gowns. Check-in and Lining by programs. If a graduate doesn't pass check-in at this stage his/her name will not be announced at the Ceremony.
9:30	Check-in and Lining inside the Republic Palace, guests should seat in their places in main hall
9:45	Students entering the main hall
10:30	Graduation Ceremony begins
12:30	Ceremony ends (approximately)
12:30	Photo session for all students & guests at the entrance hall of the Republic Palace; Yearbook 2023 distribution

## 2. CHECK ELIGIBILITY FOR PARTICIPATING IN THE CEREMONY

Eligible

- Fall 2022 graduates;
- Upcoming graduates who meet all graduation requirements by the end of S2023;
- Upcoming graduates who are short 12 credits or less upon the results of S2023;

Not eligible

- Students on Academic Probation;
- Students and Graduates who have DEBT.

Spring 2023 and Summer 2023 upcoming graduates can check the eligibility status by visiting [my.kimep.kz](http://my.kimep.kz) → STUDY → Graduation Package → My participation status

## 3. APPLY FOR GRADUATION AND PARTICIPATION IN THE CEREMONY

Students who plan to graduate by Spring 2023 or Summer 2023 and would like to participate in the Ceremony, should submit the Graduation Request by confirming their participation in the Ceremony using the following link: [my.kimep.kz](http://my.kimep.kz) → STUDY → Graduation Package → Graduation Request

Fall 2022 graduates, who plan to participate in the Ceremony, should:

- confirm the participation using the following link: [www.kimep.kz](http://www.kimep.kz) → Alumni → Graduation Ceremony May 27, 2023 → Participation Confirmation;
- return diploma covers (*nanka*) to the Registrar's Office (*if received*), as these covers will be distributed to graduates during the Ceremony with a Congratulation letter inside.

Deadline is **May 26, 2023, 17:00**.

#### 4. ATTEND THE CEREMONY REHEARSAL

Participation in the General Ceremony rehearsal is obligatory.  
It will take place at KIMEP Great Hall on **May 25, 2023 from 17:00 to 19:00.**

#### 5. RENT ACADEMIC ATTIRE (GOWN AND CAP) AND RECEIVE INVITATIONS FOR GUESTS

Academic attire (gown and cap) is required for all graduates who plan to participate in the Graduation Ceremony.

Gown, cap and Invitations	Date	Time	Room #	RentalFee*	Conditions
Receiving date	May 24-26	9:00-18:00	#1/Valikhanov (Round bld.)	KZT 3.000*(see notes below)	- provide payment receipt - provide your State ID/ passport (or KZT10.000) as a deposit
Returning date	After ceremony May 29	13:00-18:00 9:00-18:00	#1/Valikhanov (Round bld.)	If gown and cap are not returned in time or returned damaged a fine KZT 30.000 is imposed	
Invitations for guests	from May 16	9:00-18:00	#201/ Valikhanov bld. (Registrar's office)	Up to three invitations will be distributed to each participant.	

\* KZT 3.000 should be paid in CenterCredit bank, Halyk bank or Kaspi bank - prior to the rent

\* Please, indicate in the description of payment: your student ID, full Name and purpose (for Center Credit Bank, Kaspi bank or Halyk bank apps - назначение: за мантию)

#### GRADUATION CEREMONY GUESTS

Invited guests must arrive in the Republic Palace and be seated by 9:30. It is strongly recommended to come without kids and remain seated during the Ceremony.

#### NOTE TO GRADUATES

- Participants must come to the Ceremony in cap and gown (without academic attire you will not be allowed to participate)
- Participants must check-in 2 times before the Ceremony: at the entrance to the Republic Palace and inside the Palace (If a graduate doesn't pass check-in his/her name will not be announced at the Ceremony).
- No bags or cases are allowed to carry during the procession (exceptions will be granted for medical reasons only).
- Food and drinks are not permitted.
- Fall 2022 graduates must return diploma covers (панка) to the Registrar's Office by May 26, 2023 17:00.
- Diplomas will not be distributed at the Graduation Ceremony. For dates of Diplomas distribution go to: [my.kimep.kz](http://my.kimep.kz) → STUDY → Graduation Package → Graduation Calendar.
- For information about photos from the Graduation Ceremony please contact Mara Seitkhamit at 270-42-16 (ext. 2120), [m.seitkhamit@kimep.kz](mailto:m.seitkhamit@kimep.kz), [marketing@kimep.kz](mailto:marketing@kimep.kz). The photos will be available on Google Disk, under the folder name "Graduation 2023" after July 4, 2023.