



GRADUATION CEREMONY 2024

THE REPUBLIC PALACE

MAY 18, 2024

56 DOSTYK AVE., ALMATY

Dear Alumni and upcoming graduates!

Graduation Ceremony requires some advance planning. Here's what you need to know and do to ensure an enjoyable Ceremony Day:

1. SCHEDULE FOR THE CEREMONY DAY

12:30	Students and faculty arrive at the entrance of the Republic Palace dressed in gowns. Check-in and Lining by programs. If a graduate doesn't pass check-in at this stage his/her name will not be announced at the Ceremony
13:00	Check-in and Lining inside the Republic Palace, guests should seat in their places in main hall
13:15	Students entering the main hall
14:00	Graduation Ceremony begins
16:00	Ceremony ends (approximately)
16:00	Photo session for all students & guests at the entrance hall of the Republic Palace;

2. CHECK ELIGIBILITY FOR PARTICIPATING IN THE CEREMONY

Eligible

- Fall 2023 graduates;
- Upcoming graduates who meet all graduation requirements by the end of S2024;
- Upcoming graduates who are short 12 credits or less upon the results of S2024;

Not eligible

- Students on Academic Probation;
- Students and Graduates who have DEBT.

Spring 2024 and **Summer 2024** upcoming graduates can check the eligibility status by visiting my.kimep.kz → STUDY → Graduation Package → My participation status

3. APPLY FOR GRADUATION AND PARTICIPATION IN THE CEREMONY

Students who plan to graduate by **Spring 2024** or **Summer 2024** and would like to participate in the Ceremony, should submit the Graduation Request by confirming their participation in the Ceremony using the following link: my.kimep.kz → STUDY → Graduation Package → Graduation Request

Fall 2023 graduates, who plan to participate in the Ceremony, should:

- confirm the participation using the following link: www.kimep.kz → Alumni → Graduation Ceremony May 18, 2024 → Participation Confirmation;
- return diploma covers (*nanka*) to the Registrar's Office (*if received*), as these covers will be distributed to graduates during the Ceremony with a Congratulation letter inside.

Deadline is **May 17, 2024, 17:00**.



4. ATTEND THE CEREMONY REHEARSAL

Participation in the General Ceremony rehearsal is obligatory.

It will take place at KIMEP in front of Great Hall on **May 16, 2024 from 17:00 to 19:00**

5. RENT ACADEMIC ATTIRE (GOWN AND CAP) AND RECEIVE INVITATIONS FOR GUESTS

Academic attire (gown and cap) is required for all graduates who plan to participate in the Graduation Ceremony.

Gown, cap and Invitations	Date	Time	Room #	RentalFee*	Conditions
Receiving date	May 16 May 17 May 18	10:00–17:00 10:00–16:00 10:00–12:00	#1/Valikhanov (Round bld.)	KZT 3.000* (see notes below)	-provide payment receipt -submit your State ID/passport as a deposit
Returning date	May 18 May 20	16:00–18:00 10:00–16:00	#1/Valikhanov (Round bld.)	If gown and cap are not returned in time or damaged a fine KZT 30.000 is imposed	
Invitations for guests	from May 6	9:00–18:00	#201/ Valikhanov bld. (Registrar's office)	Up to three invitations will be distributed to each participant.	

* KZT 3.000 should be paid in CenterCredit bank, Halyk bank or Kaspi bank - prior to the rent

* Please, indicate in the description of payment: your student ID, full Name and purpose (for Center Credit Bank, Kaspi bank or Halyk bank apps - назначение: за мантию)

6. GRADUATION CEREMONY GUESTS

Invited guests must arrive in the Republic Palace and be seated by 13:00. It is strongly recommended to come without kids and remain seated during the Ceremony.

7. NOTE TO GRADUATES

- Participants must come to the Ceremony in cap and gown (without academic attire you will not be allowed to participate)
- Participants must check-in 2 times before the Ceremony: at the entrance to the Republic Palace and inside the Palace (If a graduate doesn't pass check-in his/her name will not be announced at the Ceremony).
- No bags or cases are allowed to carry during the procession (exceptions will be granted for medical reasons only).
- Food and drinks are not permitted.
- Fall 2023 graduates must return diploma covers (панка) to the Registrar's Office by May 17, 2024 17:00.
- Diplomas will not be distributed at the Graduation Ceremony. For dates of Diplomas distribution go to: my.kimep.kz -> STUDY -> Graduation Package -> Graduation Calendar.
- For information about photos from the Graduation Ceremony please contact Kamilya Bukesheva at 270-42-16 (ext. 2120/1054), k.bukesheva@kimep.kz. The photos will be available on Google Disk, under the folder name "Graduation 2024" after May 25, 2024.

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